



**STATE OF NORTH CAROLINA
OFFICE OF STATE PERSONNEL
1331 MAIL SERVICE CENTER
116 WEST JONES STREET
RALEIGH, NC 27699-1331**

JAMES B. HUNT JR.
GOVERNOR

RONALD G. PENNY
STATE PERSONNEL DIRECTOR

DATE: June 22, 2000

TO: Holders of State Personnel Manual

FROM: Peggy S. Oliver

SUBJECT: State Personnel Manual Changes - Revision No. 5

This memorandum transmits new or revised pages for the State Personnel Manual. The changes are summarized as follows:

Remove Pages	Insert Pages	Policy Title and Explanation of Change	Effective Date
Table of Contents Pages 1-4	Same	Table of Contents – North Carolina State Personnel Manual	July 1, 2000
Table of Contents Section 5	Same	Table of Contents – Leave – Section 5	July 1, 2000
5-44 – 5-45	-0-	Child Involvement Leave to be repealed. Provisions combined with Community Service Leave	July 1, 2000
5-46 – 5-47	-0-	Community Involvement Leave to be repealed. Provisions combined with Community Service Leave	July 1, 2000
-0-	Place in front of Comm. Service Leave	Memo from Mr. Penny granting a blanket exception for implementing the Community Service Leave Policy	July 1, 2000
-0-	5-44 – 5-47.2	New Community Service Leave Policy	July 1, 2000
5-61 – 5-62	-0-	Volunteer Participation Leave to be repealed. Provisions combined with Community Service Leave	July 1, 2000

(over)

-0-	61-62	Blank pages added for future expansion.	
Table of Contents Section 8	Same	Table of Contents – Workplace Environment and Health – Section 8	July 1, 2000
8-34	-0-	Medical Examination Procedure Policy <u>repealed</u>	July 1, 2000
Index – Section 15 Pages 1-12	Same	Index	July 1, 2000