



STATE OF NORTH CAROLINA
OFFICE OF STATE PERSONNEL
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DATE: September 22, 2000
TO: Holders of State Personnel Manual
FROM: Peggy S. Oliver
SUBJECT: State Personnel Manual Changes - Revision No. 7

This memorandum transmits new or revised pages for the State Personnel Manual. The changes are summarized as follows:

Remove Pages	Insert Pages	Policy Title and Explanation of Change	Effective Date
5-44 - 5-45	Same	Community Service Leave Correction to remove the word "public" when referring to schools eligible for using leave for mentoring/tutoring. (Note: This correction was made previously but reappeared in the recent version that was mailed with Revision No. 6.)	N/A
11-9 - 11-12	11-9 - 11-13	Severance Salary Continuation G. S. 143-27.2 was amended to: 1) Add provision that any employee separated and paid severance wages shall not be employed under a contractual arrangement by any State agency, other than the university system and community college system, until 12 months have elapsed since the separation. 2) Provide that severance wages will be calculated on the last annual salary unless the employee was promoted within the previous 12 months. If promoted, the calculation is on the salary prior to the promotion plus any across-the-board legislative salary increases. In addition, the provision for Discontinued Service Retirement Allowance has been added for informational purposes.	July 1, 1998